

RISK ASSESSMENT REPORT

Birmingham Museum and Art Gallery, Chamberlain Square, B3 3DH

Location: Schools Loans Department	File reference:
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Risk assessment (describe): Schools Loans Boxes and Objects
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Significant hazard (including task where applicable)	Risk Probabil.	Risk Severity	Existing control measures (refer to safety instructions, reports, etc)	Additional control measures / actions required	Persons / bodies responsible	Implementation date
Pupils and Teachers coming into contact with chemicals used in taxidermy.	2	2	The majority of Specimens are contained within Perspex cases. Animals which are not in cases have been withdrawn from loan until they are.		Richard Statham	15 th May
Inhalation of Asbestos fibers used in respirator (gas mask) filters.	2	2	Asbestos removed from filters.			
Cuts from sharp objects.	2	2	Sharp objects are encased within Perspex cases.		Richard Statham	
Loans Box lids accidentally being knocked shut trapping hands/fingers	2	2	Latest cases have revised hinges which require the lid to be removed when open, eliminating the risk.	Fitting of warning notices in existing boxes - notifying users of the risk.	Richard Statham	Ongoing
Injury caused by lifting and carrying heavy Loans Boxes.	2	1	Clear weight labels on all new/heavy cases.		Richard Statham	

	Risk assessor/s: Richard Statham Date:
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Probability

1 Improbable Unlikely to occur
 2 Possible May occur
 3 Probable Likely to occur
 4 Certain Common/frequent

Severity

1 Minimal risk Strain, shaken, no injury
 2 Moderate risk Cuts, bruises, sickness, etc
 3 High risk Broken bones, bums etc
 4 Major risk Death, loss of limbs, etc

Table of risk factors (Probability x Severity)

Probability	Severity			
	Minimal	Moderate	High	Major
Improbable	1	2	3	4
Possible	2	4	6	8
Probable	3	6	9	12
Certain	4	8	12	16