

# Blakesley Hall : Education Visits Risk Assessment

## Determining the risk

A numeric rating is given for both the severity and the probability; when multiplied together, the risk factor can be determined for any given hazard.

Remedial measures taken to reduce the level of each identified risk are shown.

### Probability

- |               |                   |
|---------------|-------------------|
| 1. Improbable | Unlikely to occur |
| 2. Possible   | May occur         |
| 3. Probable   | Likely to occur   |
| 4. Certain    | Common/frequent   |

### Severity

- |                  |                              |
|------------------|------------------------------|
| 1. Minimal risk  | Strain, shaken, no injury    |
| 2. Moderate risk | Cuts, bruises, sickness, etc |
| 3. High risk     | Broken bones, burns, etc     |
| 4. Major risk    | Death, loss of limbs, etc.   |

## Table of risk factors (Probability x Severity)

Probability	Severity			
	Minimal	Moderate	High	Major
Improbable	1	2	3	4
Possible	2	4	6	8
Probable	3	6	9	12
Certain	4	8	12	16

Area/Activity	Potential Hazard	P	S	Risk Factor	Control Measures taken	Additional measures required
Disembarking from coach	Traffic if roadside parking used	2	3	6	Coach driver should used drive to side Hall and/or car park at rear	If coach drives pupils at roadside, supervision is responsibility of own teachers
Moving around Blakesley Hall: polished floors, old stairs, uneven floors, especially when dancing	Slipping, falling, splinters	2	3	6	Verbal warning; hold rail/rope; adults positioned at strategic places; children asked to spread out along the Long Gallery when dancing.	Pupils must be supervised by own teachers (Min ratio 1:15)
Walking down back stairs to kitchen	Tripping down unexpected last step	2	1	2	Verbal warning; adult placed at bottom of stairs.	Pupils must be supervised by own teachers (Min ratio 1:15)
Heavy doors into classroom and schools toilets	Trapping fingers	3	1	3	Verbal warning; pupil chosen to hold door for rest of class	Pupils must be supervised by own teachers (Min ratio 1:15)
Outer door of	Trapping	2	2	4	Hook fitted to hold	Pupils must be

barn slamming in high wind	fingers				door open.	supervised by own teachers (Min ratio 1:15)
Walking from barn to house	Tripping on raised paving stones, slipping on wet paving slabs	3	1	3	Taking different route where possible; verbal warning	Pupils must be supervised by own teachers (Min ratio 1:15)
Walking from barn to house; playing at lunchtime	Gravel being kicked, thrown	3	2	6	Taking different route; verbal warning; teachers must supervise children if playing at lunchtime and keep children off gravel.	Pupils must be supervised by own teachers (Min ratio 1:15)

### Classroom and Garden Session

Area/Activity	Potential Hazard	P	S	Risk Factor	Control Measures taken	Additional measures required
Handling artefacts – sharp edges, trapping fingers; heavy lifting of box	Cuts, bruises, strain	2	2	4	Verbal warning; close supervision	Pupils must be supervised by an adult (Min ratio: 1:10)
Herb garden	Allergy to plants; stings; prickles	2	1	2	Verbal warning not to eat; close supervision; only adults to pick the herbs.	Pupils must be supervised by an adult (Min ratio: 1:10)
Practical cutting activities eg mask making	Cuts; poking in eyes; swallowing small parts eg sequins	3	2	6	Verbal warning; pupils well spaced apart; close supervision	Pupils must be supervised by an adult (Min ratio: 1:10)
Role play sessions in costumes – long skirts etc	Tripping	2	1	2	Verbal warning not to eat; constant reminders to reinforce warning	Pupils must be supervised by an adult (Min ratio: 1:10)

**Assessor:** Ruth Millett

**Manager:** Jan Pick

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